



2480 W. 26th Avenue, Suite 156B Denver, CO 80211
303-455-6277, FAX 303-455-7880, www.mhfd.org
An Equal Opportunity Employer

*Protecting people, property, and our environment through
preservation, mitigation, and education.*

STUDENT INTERN POSITION (PART-TIME) WATERSHED SERVICES – FLOODPLAIN MANAGEMENT \$17.00 PER HOUR

Description:

This is a part-time, temporary position as a Student Intern with the Mile High Flood District (MHFD). This is a highly educational and rewarding experience for a student with a keen interest in hydrology, hydraulics, and stormwater quality. The hours and schedule are flexible (within traditional business hours). You will work from 20 to 25 hours per week when school is in session and up to 40 hours per week during summer, winter and spring vacations. We will accommodate reasonable personal time-off requests.

Duties and Responsibilities:

- Assist with quality assurance of data and results from hydraulic models and floodplain mapping studies
- Assist with the review of private land development submittals
- Provide support to the FEMA Cooperating Technical Partners program by managing electronic files and assisting with public outreach
- Develop and populate GIS databases
- Develop forms and checklists to facilitate program management processes
- General office assistance and other duties as assigned

Minimum Qualifications:

- Undergraduate student in Civil or Environmental Engineering, with an interest in water resources
- Full-time student with graduation at least 18 months away (we need a minimum 18 month commitment to this internship)
- Must own or have access to automobile with valid Colorado driver's license and valid automobile insurance
- Satisfactory completion of background investigation (including motor vehicle and criminal investigation)

Availability and Salary:

- Immediate Opening
- Starting compensation rate: \$17.00/hour
- Mileage reimbursement
- Application Closing Date: Until filled

Contact:

Send cover letter, résumé and academic transcript (non-official is OK) to Amelia Deleon, Human Resources Manager, adeleon@udfcd.org