



## The URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

2480 W. 26th Avenue, Suite 156B Denver, CO 80211

303-455-6277, FAX 303-455-7880, [www.udfcd.org](http://www.udfcd.org)

An Equal Opportunity Employer

*Protecting people, property, and the environment through preservation, mitigation, and education.*

## PROJECT MANAGER

### **Description:**

This is a full-time position as a Project Manager for one of eight watersheds providing a variety of Watershed and Stream Services professional functions associated with master planning, floodplain mapping, design and construction and stream management. The Project Manager position plays a critical role in collaborating with local government partners, guiding responsible watershed development and creating resilient streams through innovative and forward-thinking approaches.

### **Duties and Responsibilities:**

- Assists in the preparing of project cost estimates for programming and budgeting.
- Negotiates and develops Inter-governmental agreements.
- Conducts watershed master planning studies including the procurement and management of mapping and engineering services.
- Oversees the development and technical review of supporting documentation for Flood Hazard Area Delineation studies.
- Recommends approval of acquisitions, secures appraisals for rights-of-way, arranges for rights-of-way negotiations, and handles condemnation proceedings as necessary
- Administers construction contracts, including the bidding and award process, and manages the consulting project engineers.
- Oversees stream maintenance activities.
- Reviews private land development referrals for compliance with the UDFCD Maintenance Eligibility Program.
- Provides supervision and mentorship of Construction Managers and student interns
- Maintains a strong relationship with developers, consultants, contractors, local, state, and federal government officials.
- Plans, coordinates, and manages capital improvement projects, including the management of project consultant and contractors.

### **Minimum Qualifications:**

- Bachelor of Science degree in civil engineering or other relevant branch of engineering.
- Must possess a current and unrestricted license to practice engineering in the State of Colorado.
- Eight or more years' experience in responsible engineering work with civil engineering consulting firm, construction firm, and/or a public agency.
- Contracts administration and contract management experience
- Experience shall include engineering design, hydrology and hydraulics, construction management and/or related activities.

***Key Competencies:***

- Extensive knowledge of hydrology, hydraulics, drainage, and floodplain management concepts.
- Working knowledge of the technical and practical aspects of engineering design, project supervision, construction, and maintenance.
- Demonstrated ability to apply such knowledge and concepts to specific problems.
- Ability to work effectively and cooperatively with other members of the staff, other governmental agencies, consulting engineers, and the public.
- Must possess high levels of both oral and written communication skills.
- Must have a demonstrated interest and ability in maintaining technical proficiency.

***Availability and Salary:***

- Immediate Opening
- Starting compensation rate: \$76,000 - \$111,000
- Application Closing Date: October 23, 2017

***Contact:***

Send cover letter and résumé to Amelia Deleon, Human Resources Manager, [adeleon@udfcd.org](mailto:adeleon@udfcd.org)

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