



URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

REVISED

BOARD OF DIRECTORS MEETING

Date: Thursday, September 15, 2016

Time: 1:00 pm

Catered Lunch – 12:15 pm

1. **Call to Order and Pledge of Allegiance – 1:00 pm**
2. **Introductions**
 - a. Visitors/Guests/Staff
3. **Roll Call – Determination of Quorum**
4. **Approval of August 18, 2016 Meeting Minutes** (*If there are no corrections “Minutes stand approved”, or with corrections “Minutes stand approved as corrected”*)
5. **Consent Agenda** (*Consent items are considered routine and will be approved by one motion unless a request is made by a Board Member for removal for further discussion or explanation.*)
 - a. Review of Cash Disbursements
 - b. Acceptance of Plum Creek Planning Study
(Resolution No. 42, Series of 2016)
 - c. Additional Authorization to Participate in Drainage and Flood Control Improvements on Happy Canyon Creek at Interstate 25, Douglas County
(Resolution No. 43, Series of 2016)
 - d. Authorization to Participate in Drainage and Flood Control Improvements on Lena Gulch – Tributary H at CDOT Infield Upstream of 6th Avenue, City of Golden, Jefferson County
(Resolution No. 44, Series of 2016)
 - e. Authorization to Participate in Drainage and Flood Control Improvements on Nissen Reservoir Drainageway, Lowell Boulevard to Tennyson Street, City and County of Broomfield
(Resolution No. 45, Series of 2016)
 - f. Revision of Employee Policy Manual
(Resolution No. 46, Series of 2016)
 - g. Recognition of Paul A. Hindman, Executive Director of the Urban Drainage and Flood Control District
(Resolution No. 47, Series of 2016)
6. **Vote on Approval of the Consent Agenda** (*Motion and roll call vote required.*)
7. **Reports/Discussion**
 - a. 2017 Draft Budget
8. **Executive Session – Personnel Matter – Search for and Hiring of an Executive Director [24-6-402(4)(f)(I) and (3.5) C.R.S.]**
9. **Announcements**
 - a. Next Regularly Scheduled Meeting: **Thursday, October 20, 2016**
10. **Adjournment**



**URBAN DRAINAGE AND FLOOD CONTROL DISTRICT
BOARD OF DIRECTORS**

August 18, 2016

MINUTES

Members Present:

Herb Atchison, Mayor, City of Westminster
Bruce Beckman, Mayor, City of Littleton
Joyce Downing, Mayor, City of Northglenn
Bob Fifer, Mayor Pro Tem, City of Arvada
Stacie Gilmore, Council Member, City/County of Denver
Joyce Jay, Mayor, City of Wheat Ridge
Don Mares, Deputy Mayor, City/County of Denver
Adam Paul, Mayor, City of Lakewood
Renie Peterson, Mayor Pro Tem, City of Aurora
Dave Sellards, Engineer
Libby Szabo, Commissioner, Jefferson County
C.J. Whelan, Mayor Pro Tem, City of Centennial
Heidi Williams, Mayor, City of Thornton
Mary Young, Mayor Pro Tem, City of Boulder

Members Absent:

Mark Hunter, Engineer
Deb Gardner, Commissioner, Boulder County
Paul Kashmann, Council Member, City/County of Denver
Paul López, Council Member, City/County of Denver
Jill Repella, Commissioner, Douglas County
Nancy Sharpe, Commissioner, Arapahoe County
Greg Stokes, Mayor Pro Tem, City/County of Broomfield
Charles (Chaz) Tedesco, Commissioner, Adams County

UDFCD Staff Present:

Paul Hindman	Executive Director
Ed Krisor	Legal Counsel
Julia Bailey	Project Engineer, Information Services & Flood Warning
David Bennetts	Program Manager, Design, Construction, and Maintenance
Amelia Deleon	Human Resources Manager
Matthew Denhard	Student Intern, Design, Construction, and Maintenance
Laura Kroeger	Assistant Program Manager, Design, Construction, and Maintenance
Joe Labutka	Student Intern, Design, Construction, and Maintenance
Ken MacKenzie	Program Manager, Master Planning
David Mallory	Program Manager, Floodplain Management
Teresa Patterson	Project Manager, Floodplain Management
Terri Schafer	Finance and Accounting Manager
David Skuodas	Project Manager, Design, Construction, and Maintenance
Kevin Stewart	Project Manager, Information Services
Shea Thomas	Project Manager, Master Planning

Others Present:

None.

FEMA Physical Map Revision Process Presentation

In lieu of the typical, How The District Works presentation, Mr. David Mallory, Manager of the Floodplain Management Program, conducted a presentation on the FEMA Physical Map Revision Process.

1. **Call to Order and Pledge of Allegiance – 1:00 p.m.**
Mayor Downing called the meeting to order at 1:05 p.m.
2. **Introductions**
 - a. **Visitors/Guests/Staff**
None.
3. **Roll Call – Determination of Quorum**
Roll was called and a quorum was declared present.
4. **Approval of June 16, 2016 Meeting Minutes**
Mayor Downing asked if there were any corrections to the June 16, 2016 minutes. Hearing none, the minutes were approved as submitted.
5. **Consent Agenda** (*Consent items are considered routine and will be approved by one motion unless a request is made by a Board Member for removal for further discussion or explanation.*)
 - a. **Review of Cash Disbursements**
Cash Disbursement list, dated June, July, and August 2016, had been distributed to the Board for review. There being no further comments or questions, it was the consensus of the Board to include approval of the Cash Disbursements on the Consent Agenda.
 - b. **Revision to Capital Improvement Expenditure Policy (Resolution No. 34, Series of 2016)**
The Board passed a resolution in 1973 (Resolution No. 11, Series of 1973) that identified the District’s Capital Improvements Expenditure Policy. Within this resolution, it states that the District would “report back on expenditures raised from and spent within the counties (and the cities therein)”. Since we do not have the ability to track expenditures to this level, the language in Resolution No. 11, Series of 1973 needs to reflect current practices. Resolution No. 34, Series of 2016 recommends that the language “and the cities therein” be removed.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 34 on the Consent Agenda.
 - c. **Authorization to Participate in Drainage and Flood Control Improvements on Bullhead Gulch at the BNSF Railroad Crossing, City of Louisville, Boulder County (Resolution No. 35, Series of 2016)**
This is a joint project with the City of Louisville. The City of Louisville desires to design, acquire right-of-way, and construct improvements along Bullhead Gulch at the BNSF Railroad Crossing in accordance with the "Bullhead Gulch Watershed Outfall Systems Planning Study," dated June 1992. The project includes improvements to Bullhead Gulch at the BNSF Railroad Crossing including the construction of a bridge and pedestrian underpass that will be designed to pass the 100 year frequency rainfall event. Easement and right-of-way acquisition will be included in the project costs.

The District will be administering the design once a consulting engineering firm is selected. The District and the City of Louisville desire to construct the improvements which will be managed by the District. Construction is anticipated in 2019. The District and the City of Louisville have identified \$1,500,000 in total project costs for the design, right-of-way acquisition, and construction with the District's participation being \$0 in 2016 funds.

It is anticipated that additional funds may be required for this project in the future. The City of Louisville has funding available for the project this year and would like to initiate the design.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 35 on the Consent Agenda.

d. Additional Authorization to Participate in Drainage and Flood Control Improvements on River North Outfall, City and County of Denver (Resolution No. 36, Series of 2016)

This is a joint project with the City and County of Denver. Muller Engineering Company, Inc. is designing the project under contract with the District. The drainage elements of the project include installation of bank protection and pipe outfall protection. Easement and right-of-way acquisition is included in the project costs. The final design is now complete and the District and the City and County of Denver desire to construct the improvements which will be managed by the District. Construction is anticipated in 2016.

The District and the City and County of Denver have identified \$20,893,000 in total project costs with the District's participation being \$2,800,000. The previous authorizations (Resolution No. 26, Series of 2014; Resolution No. 21, Series of 2015; and Resolution No. 14, Series of 2016) totaled \$2,235,000 to fund design and to partially fund acquisition of right-of-way and construction. It is anticipated that additional funds may be required for this project in the future. Resolution No. 36 authorizes an additional \$565,000 of District funds from the Special Revenue Fund - Construction to at least be matched by the City and County of Denver for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 36 on the Consent Agenda.

e. Additional Authorization to Participate in Drainage and Flood Control Improvements on Grange Hall Creek, City of Northglenn, Adams County (Resolution No. 37, Series of 2016)

This is a joint project with the City of Northglenn. Muller Engineering Company designed the project under contract with the District. The drainage elements of the project include pond outlet improvements west of Washington Street, a new culvert and pedestrian underpass for the Washington Street crossing, channel work between Washington Street and Larson Drive, and a new culvert for the Larson Drive crossing.

The City of Northglenn already holds the necessary easements and right-of-way where the project will be carried out. The final design is now complete and the District and the City of Northglenn desire to construct the improvements which will be managed by the District. Construction is anticipated in 2018.

The District and the City of Northglenn have identified \$3,808,538 in total project costs with the District's participation being \$1,545,000. The previous authorizations (Resolution No. 46, Series of 2008; Resolution No. 41, Series of 2009; Resolution No. 32, Series of 2010; Resolution No. 17, Series of 2011; Resolution No. 23, Series of 2012; Resolution No. 42, Series of 2012; Resolution No. 48, Series of 2012; and Resolution No. 66, Series of 2012) totaled \$1,220,000 to fund design and to partially fund acquisition of right-of-way and construction. It is anticipated that additional funds may be required for this project in the future. Resolution No. 37 authorizes an additional \$325,000 of District funds from the Special Revenue Fund - Construction to at least be matched by the City of Northglenn for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 37 on the Consent Agenda.

f. Additional Authorization to Participate in Drainage and Flood Control Improvements on Hoffman Drainageway, Adams County (Resolution No. 38, Series of 2016)

This is a joint project with Adams County. Regional Rail Partners is designing the project under contract with the District. The drainage elements of the project include 100-year channel and road crossing improvements from east of Steele Street to the south side of 88th Avenue. The project includes new road crossings at Rainbow Avenue, Devonshire Boulevard, the North Metro Rail Crossing, Welby Road, and Steele Street. Easement and right-of-way acquisition will be included in the project costs. The final design is underway and the District and Adams County desire to construct the improvements which will be managed by the District. Construction is anticipated in 2017.

The District and Adams County have identified \$1,152,500 in total project costs with the District's participation being \$350,000. The previous authorization (Resolution No. 49, Series of 1997) totaled \$150,000 to fund acquisition of right-of-way. It is anticipated that additional funds may be required for this project in the future.

Resolution No. 38 authorizes an additional \$200,000 of District funds from the Special Revenue Fund - Construction to at least be matched by Adams County for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 38 on the Consent Agenda.

g. Additional Authorization to Participate in Drainage and Flood Control Improvements on Piney Creek at Caley Drive, City of Centennial and Unincorporated Arapahoe County (Resolution No. 39, Series of 2016)

This is a joint project with the Southeast Metro Stormwater Authority (SEMSWA) and the Cherry Creek Basin Water Quality Authority (CCBWQA). CH2M and Olsson and Associates are designing the project under contract with the District. The drainage elements of the project include installation of channel restoration including bank protection and drop structures. Easement and right-of-way acquisition is included in the project costs.

The final design is in progress and the District, SEMSWA, and CCBWQA desire to construct the improvements which will be managed by the SEMSWA. Construction is anticipated in 2017 and 2018. The District, SEMSWA, and CCBWQA have identified \$15,156,000 in total project costs with the District's participation being \$4,198,000. The previous authorizations (Resolution No. 40, Series of 2006; Resolution No. 57, Series of 2007; Resolution No. 69, Series of 2007; Resolution No. 7, Series of 2008; Resolution No. 11, Series 2009; Resolution No. 33, Series 2010; Resolution No. 66, Series 2010; Resolution No. 27, Series of 2011; Resolution 46, Series 2013; Resolution No. 23, Series 2014; Resolution No. 28, Series 2014; Resolution No. 26, Series 2015; Resolution No. 53, Series 2015; and Resolution No. 80, Series 2015) totaled \$3,908,000 to fund design and to partially fund acquisition of right-of-way and construction.

It is anticipated that additional funds may be required for this project in the future. Resolution No. 39 authorizes an additional \$290,000 of District funds from the Special Revenue Fund - Construction to at least be matched by SEMSWA and CCBWQA for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 39 on the Consent Agenda.

h. Additional Authorization to Participate in Drainage and Flood Control Improvements on Big Dry Creek at Cheese Ranch, Highlands Ranch Metro District, Douglas County (Resolution No. 40, Series of 2016)

This is a joint project with the Highlands Ranch Metro District. ICON Engineering, Inc. designed the project under contract with the District. The drainage elements of the project include installation of bank and bed stabilization measures. Easement and right-of-way acquisition is included in the project costs.

The District and the Highlands Ranch Metro District desire to construct the improvements which will be managed by the District. Construction is anticipated in the fall of 2016. The District and Highlands Ranch Metro District have identified \$1,780,000 in total project costs with the District's participation being \$890,000. The previous authorizations (Resolution No. 40, Series of 2014 and Resolution No. 27 Series of 2015) totaled \$690,000 to fund design and to partially fund acquisition of right-of-way and construction. It is anticipated that additional funds may be required for this project in the future.

Resolution No. 40 authorizes an additional \$200,000 of District funds from the Special Revenue Fund - Construction to at least be matched by the Highlands Ranch Metro District for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 40 on the Consent Agenda.

i. Acceptance of Lee Gulch Planning Study (Resolution No. 41, Series of 2016)

Resolution 30 of 2015 authorized an alternatives analysis study for drainage issues along Lee Gulch within Centennial from County Line Road to Mineral Avenue. The District partnered with SEMSWA to fund the study. ICON Engineering was selected to perform the study.

The goals of the study were to evaluate flood risk, reduce stream aggradation and improve stormwater quality. Alternatives considered include:

- Channel maintenance program
- Water quality features at storm sewer outfalls
- Creating a naturalized channel
- Culvert improvements

The recommended plan is to create a new low-flow channel from Mineral Avenue to Clarkson Street to convey the water and sediment in a more efficient manner; establish water quality ponds at storm sewer outfalls to treat stormwater before it reaches the stream; and replace the existing culvert at Clarkson Street to safely convey the 100-year flood. The total cost of improvements recommended in the study is approximately \$2 million.

Resolution No. 41 accepts the report and recommends the improvements and practices in the report be used as a guide in future public works projects and in land development activities.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 41 on the Consent Agenda.

6. Vote on Approval of the Consent Agenda (*Motion and roll call vote required*)

It was the consensus of the Board that Resolutions No. 34, 35, 36, 37, 38, 39, 40, and 41, Series of 2016, and Review of Cash Disbursements dated June, July, and August 2016 be placed on the Consent Agenda. Mayor Downing moved to adopt the Consent Agenda. Upon a roll call vote the motion was passed unanimously.

7. Reports/Discussion

- a. The Executive Director's report (attached) was included in the meeting handouts. Mr. Hindman reviewed the report with the Board.

Highline Canal Maintenance (HLC) Agreement

The City and County of Denver and Greenwood Village are proposing the idea that the District maintain the HLC. This would include trash and vegetation maintenance. Denver Water would continue to own the canal and the District would have an access agreement to conduct the maintenance. At first glance, it seems like it might work; however, concerns with assuming maintenance (structural maintenance, liability issues, and seepage in the canal) would have to be considered before moving forward. Mr. MacKenzie is meeting with stakeholder groups to identify other interested municipalities.

Councilwoman Gilmore asked how the maintenance of the HLC would be funded. Mr. MacKenzie responded that the funding would have to come from outside sources, not District funds.

Councilwoman Gilmore further stated that future discussions concerning the HLC should include equity of improvements in all areas from Waterton Canyon to the Rocky Mountain Arsenal.

Mayor Pro Tem Whelan asked if the District would be exposing itself to liability issues by maintaining the canal? Mr. Krisor responded that as with all our other maintenance activities, governmental immunity would apply since it would be considered a drainage and flood control activity.

Mr. Hindman stated that the District will provide the Board with periodic updates as the process continues.

8. Executive Session – Personnel Matter – Executive Director's Retirement and Search for and Hiring of an Executive Director [24-6-402(4)(f)(I) and (3.5) C.R.S.]

It was moved by Mayor Downing to go into Executive Session at 1:59 pm to discuss the status of the Executive Director's retirement and search for and hiring of an Executive Director. The Executive Session concluded at 2:22 pm.

Following the Executive Session, Deputy Mayor Mares moved to accept the Executive Committee's recommendation regarding Mr. Hindman's transitional support to the District. Upon a roll call vote the motion passed unanimously.

9. Announcements

- a.** The next regularly scheduled Board meeting will take place on Thursday, September 15, 2016.

10. Adjournment

Mayor Downing adjourned the meeting at 2:23 p.m.

THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 42, SERIES OF 2016
(Acceptance of Plum Creek Planning Study)

WHEREAS, the District cooperated with Douglas County in the preparation of a major drainageway planning study for Plum Creek, West Plum Creek, and East Plum Creek (Resolution No. 61, Series of 2014); and

WHEREAS, the Executive Director executed an agreement for engineering services with the consulting firm Enginuity Engineering Solutions to conduct studies and prepare a major drainageway planning report for Plum Creek, West Plum Creek, and East Plum Creek; and

WHEREAS, Enginuity Engineering Solutions has completed the study and submitted to the District the report titled "Plum Creek, West Plum Creek, and East Plum Creek Major Drainageway Plan," dated September 2016.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board of Directors of the Urban Drainage and Flood Control District hereby accepts the report titled "Plum Creek, West Plum Creek, and East Plum Creek Major Drainageway Plan," dated September 2016, and recommends that all drainage, flood control, and stormwater management infrastructure and practices recommended in the report be used to guide future drainage and flood control planning, land development, and design and construction of all such infrastructure within jurisdiction covered by said plan.

(SEAL)

THE URBAN DRAINAGE AND
FLOOD CONTROL DISTRICT

Date: _____

ATTEST:

Secretary

Chairperson

THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 42, SERIES OF 2016
(Acceptance of Plum Creek Planning Study)

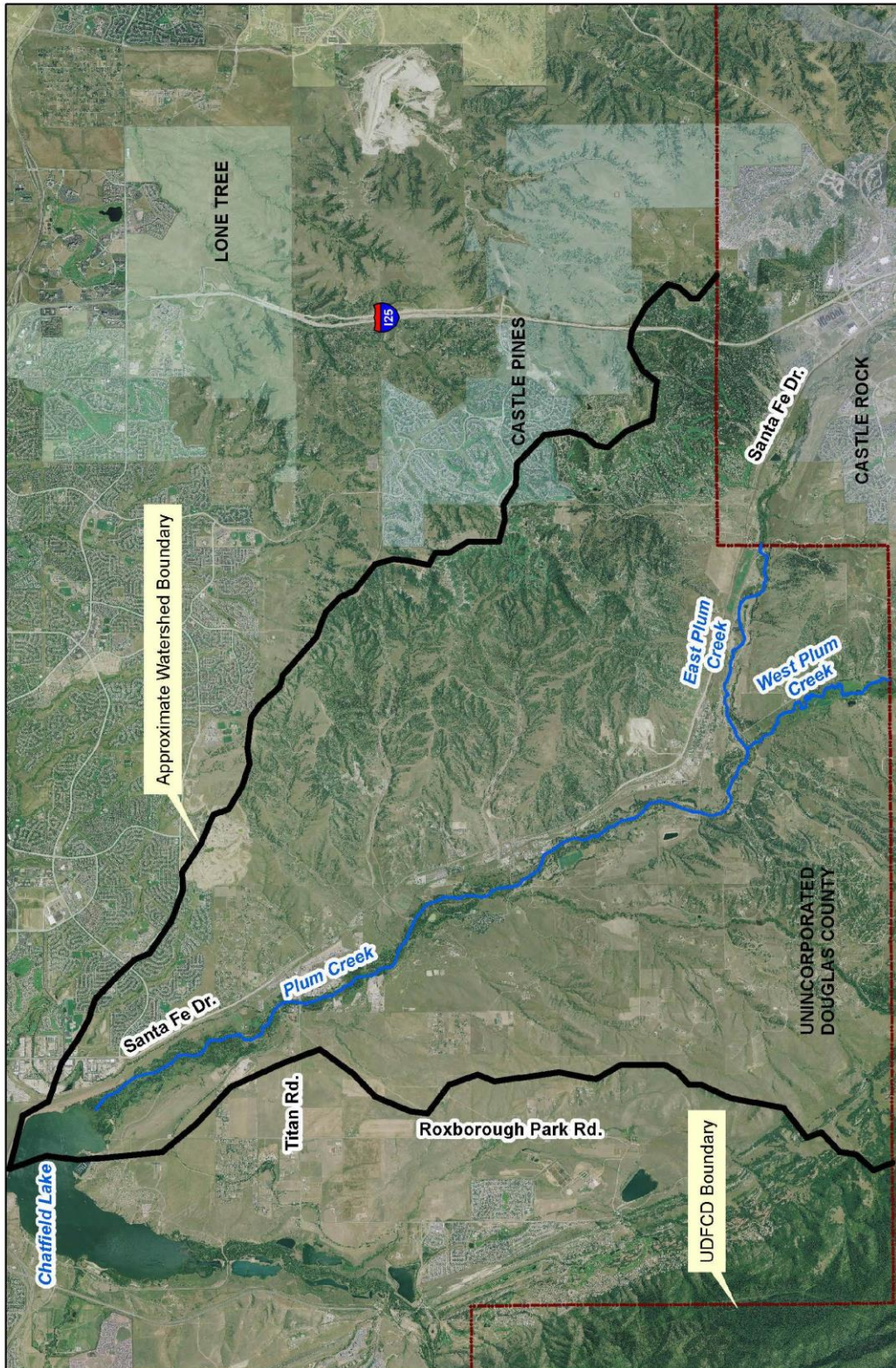
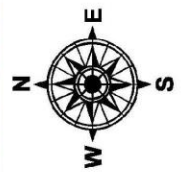


EXHIBIT A
PLUM CREEK
Major Drainageway Plan & FHAD
November 2014



THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 43, SERIES OF 2016
(Additional Authorization to Participate in Drainage and Flood Control Improvements
on Happy Canyon Creek at Interstate 25, Douglas County)

WHEREAS, the District in a policy statement previously adopted (Resolution No. 14, Series of 1970 and Resolution No. 11, Series of 1973) expressed an intent to assist public bodies which have heretofore enacted floodplain zoning measures; and

WHEREAS, Douglas County has enacted floodplain regulations; and

WHEREAS, Douglas County and the District cooperated in the preparation of "Happy Canyon Creek Major Drainageway Plan," dated March 2014; and

WHEREAS, the Board previously authorized \$365,000 for design, acquisition of right-of-way, and construction of improvements along Happy Canyon Creek at Interstate 25 (Table 1 and Exhibit A); and

Table 1
Happy Canyon Creek at Interstate 25
Previous Authorizations

Resolution No.	Series of	District Authorization	Work Elements
33	2013	\$225,000	Design, Right of Way Purchases, and Construction Funding
38	2015	\$140,000	Design, Right of Way Purchases, and Construction Funding
TOTAL		\$365,000	

WHEREAS, Douglas County and the District now desire to construct improvements along Happy Canyon Creek at Interstate 25; and

WHEREAS, Douglas County has estimated the additional drainage project costs to be \$770,000 resulting in a revised total drainage project cost of \$1,500,000 (\$750,000 District; \$750,000 Douglas County); and

WHEREAS, the District's additional participation being authorized by this resolution is \$385,000; and

WHEREAS, it is anticipated that additional funds may be required for this project in the future; and

WHEREAS, the District has adopted a Special Revenue Fund-Construction Budget (Resolution No. 47, Series of 2015) for calendar year 2016, subsequent to public hearing, which includes funds for construction of drainage and flood control improvements along Happy Canyon Creek at Interstate 25; and

WHEREAS, the District has adopted, at a public hearing, a Five-Year Capital Improvement Plan (Resolution No. 57, Series of 2015) in which the improvements along Happy Canyon Creek at Interstate 25 were included.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Resolution No. 33, Series of 2013, Paragraph 3, is further amended as follows:
"The District's maximum contribution to the Happy Canyon Creek at Interstate 25 project without prior approval of the Board shall be ~~\$365,000~~ **\$750,000** plus interest earned on monies deposited in the project fund, which contribution shall be at least matched by Douglas County."
2. All other conditions and authorizations remain as stated in Resolution No. 33, Series of 2013.

(SEAL)

THE URBAN DRAINAGE AND
FLOOD CONTROL DISTRICT

Date: _____

ATTEST:

Secretary

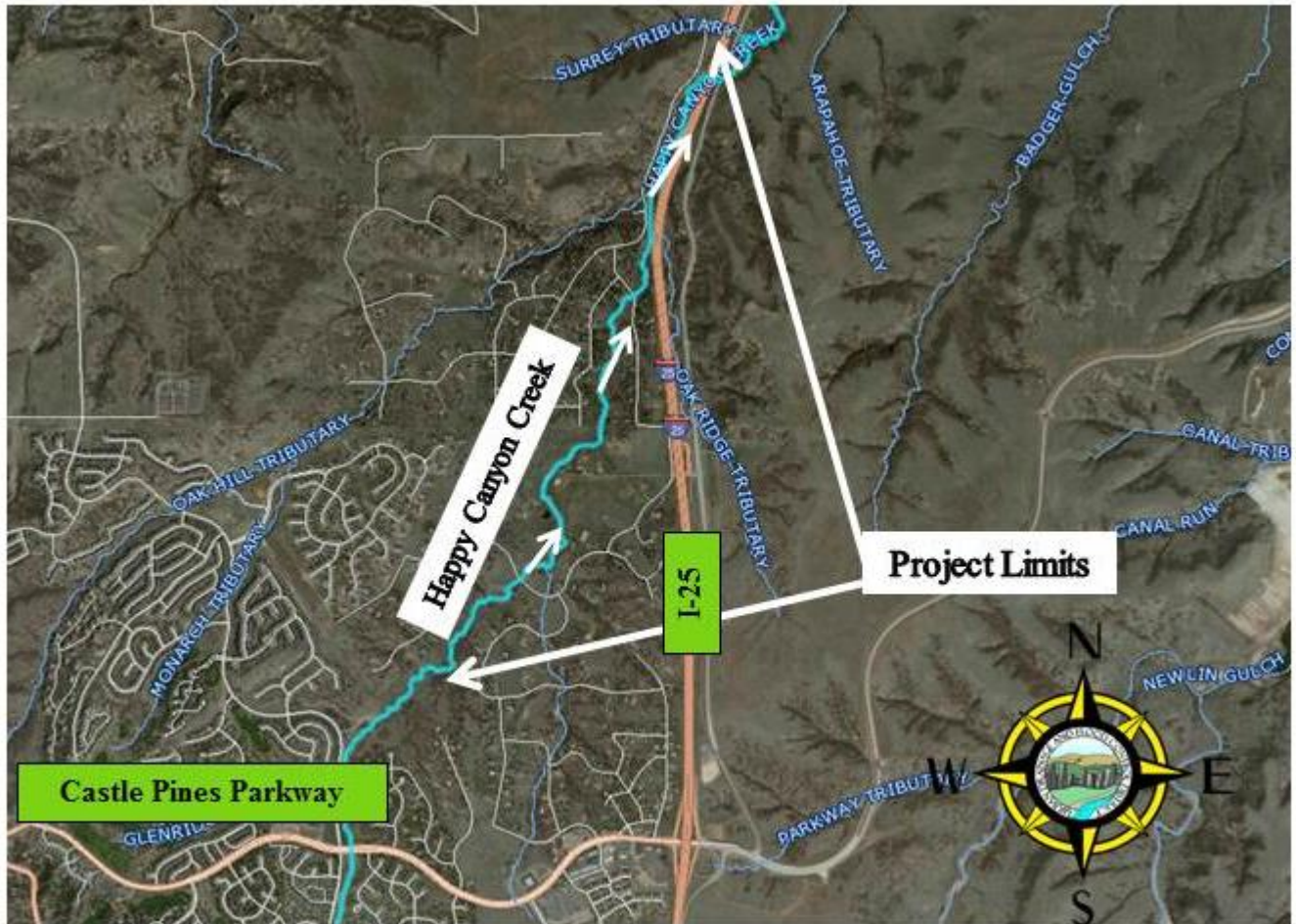
Chairperson

THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 43, SERIES OF 2016

(Additional Authorization to Participate in Drainage and Flood Control Improvements on Happy Canyon Creek at Interstate 25, Douglas County)

EXHIBIT A



THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 44, SERIES OF 2016

(Authorization to Participate in Drainage and Flood Control Improvements
on Lena Gulch – Tributary H at CDOT Infield Upstream of 6th Avenue, City of Golden, Jefferson County)

WHEREAS, the District in a policy statement previously adopted (Resolution No. 14, Series of 1970 and Resolution No. 11, Series of 1973) expressed an intent to assist public bodies which have heretofore enacted floodplain zoning measures; and

WHEREAS, the City of Golden and Jefferson County have enacted floodplain regulations; and

WHEREAS, the City of Golden, Jefferson County, and the District cooperated in the preparation of "Pleasantview Area Watershed Outfall Systems Planning – Preliminary Design," dated February 1999; and

WHEREAS, the City of Golden and Jefferson County have requested District participation in the design and construction of improvements along Lena Gulch – Tributary H at CDOT Infield upstream of 6th Avenue (Exhibit A); and

WHEREAS, the City of Golden and Jefferson County have estimated the total drainage project costs to be \$905,000; and

WHEREAS, the District's participation being authorized by this resolution is \$420,000; and

WHEREAS, it is anticipated that additional funds may be required for this project in the future; and

WHEREAS, the District has adopted a Special Revenue Fund–Construction Budget (Resolution No. 47, Series of 2015) for calendar year 2016, subsequent to public hearing, which includes funds for design and construction of drainage and flood control improvements along Lena Gulch – Tributary H at CDOT Infield upstream of 6th Avenue; and

WHEREAS, the District has adopted, at a public hearing, a Five-Year Capital Improvement Plan (Resolution No. 57, Series of 2015) in which the improvements along Lena Gulch – Tributary H at CDOT Infield upstream of 6th Avenue were included.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Executive Director is authorized to execute the necessary agreements with the City of Golden and Jefferson County for the design and construction of drainage and flood control improvements on Lena Gulch – Tributary H at CDPT Infield upstream of 6th Avenue.
2. The Executive Director is authorized to enter into an agreement(s) with qualified engineers, qualified contractors, and others as necessary for the design and construction of drainage and flood control improvements on Lena Gulch – Tributary H at CDOT Infield upstream of 6th Avenue.
3. The District's maximum contribution to the Lena Gulch – Tributary H at CDOT Infield upstream of 6th Avenue project, without prior approval of the Board, shall be \$420,000 plus interest earned on monies deposited in the project fund, which contribution shall be at least matched by the City of Golden and Jefferson County.
4. Such approval for expenditure of District funds is contingent upon the City of Golden and Jefferson County agreeing to regulate and control any defined floodplain in the Lena Gulch – Tributary H at CDOT Infield upstream of 6th Avenue project area in accordance with the National Flood Insurance Program Regulation as a minimum; agreeing to maintain the completed facilities in a manner acceptable to the District; granting the District access to the completed improvements at all times; and agreeing not to make any changes to the improvements without the District's approval.

(SEAL)

THE URBAN DRAINAGE AND
FLOOD CONTROL DISTRICT

Date: _____

ATTEST:

Secretary

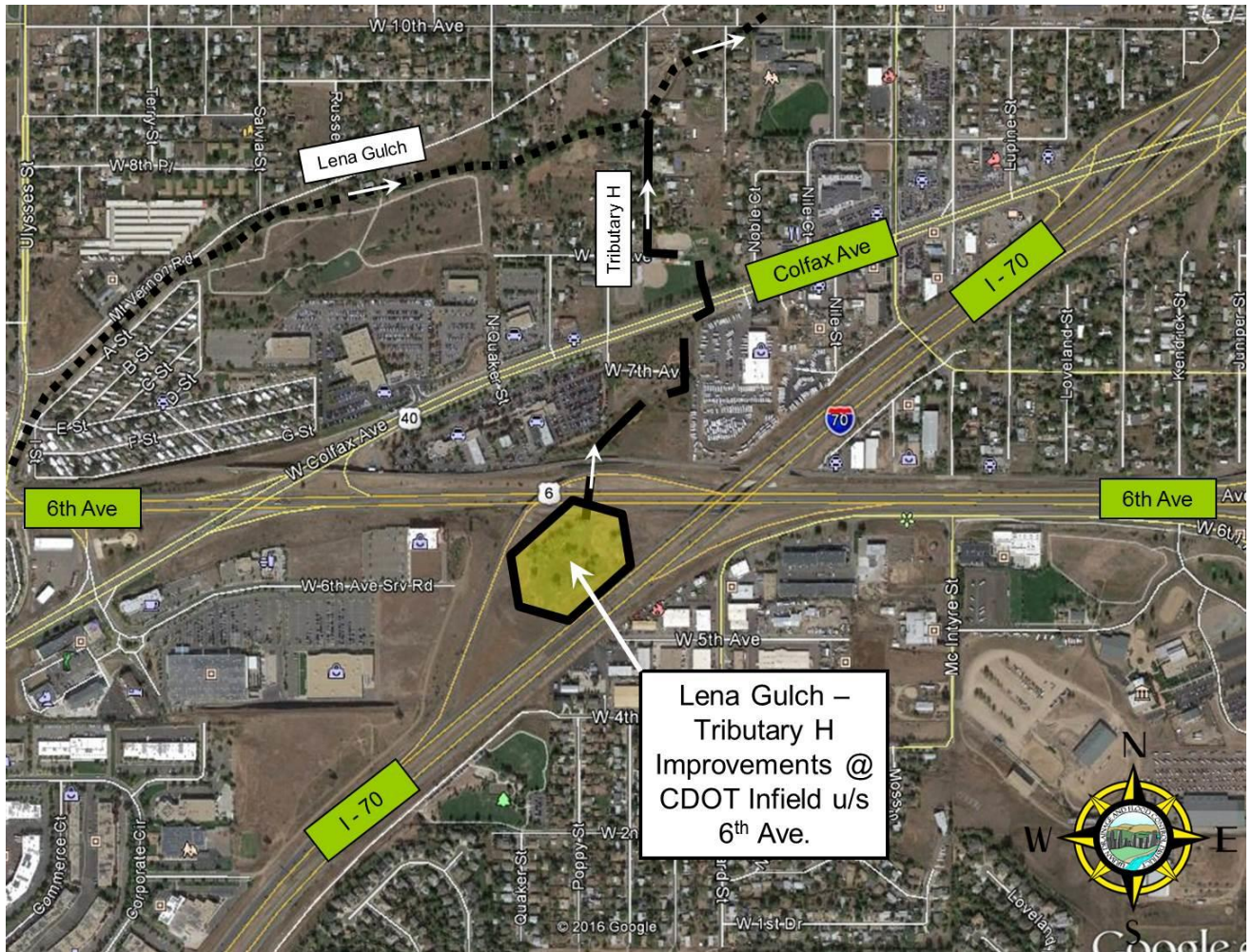
Chairperson

THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 44, SERIES OF 2016

(Authorization to Participate in Drainage and Flood Control Improvements on Lena Gulch – Tributary H at CDOT Infield Upstream of 6th Avenue, City of Golden, Jefferson County)

EXHIBIT A



THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 45, SERIES OF 2016

(Authorization to Participate in Drainage and Flood Control Improvements
on Nissen Reservoir Drainageway, Lowell Boulevard to Tennyson Street, City and County of Broomfield)

WHEREAS, the District in a policy statement previously adopted (Resolution No. 14, Series of 1970 and Resolution No. 11, Series of 1973), expressed an intent to assist public bodies which have heretofore enacted floodplain zoning measures; and

WHEREAS, the City and County of Broomfield has enacted floodplain regulations; and

WHEREAS, the City and County of Broomfield and the District cooperated in the preparation of "City Park and 3207 Drainageways Outfall Systems Planning Study," dated June 2006; and

WHEREAS, the City and County of Broomfield has requested District participation in the design, acquisition of right-of-way, and construction of improvements along Nissen Reservoir Drainageway, Lowell Boulevard to Tennyson Street (Exhibit A); and

WHEREAS, the City and County of Broomfield has estimated the total drainage project costs to be \$520,000; and

WHEREAS, the District's participation being authorized by this resolution is \$260,000; and

WHEREAS, it is anticipated that additional funds may be required for this project in the future; and

WHEREAS, the District has adopted a Special Revenue Fund–Construction Budget (Resolution No. 47, Series of 2015) for calendar year 2016, subsequent to public hearing, which includes funds for design, acquisition of right-of-way, and construction of drainage and flood control improvements along Nissen Reservoir Drainageway, Lowell Boulevard to Tennyson Street; and

WHEREAS, the District has adopted, at a public hearing, a Five-Year Capital Improvement Plan (Resolution No. 57, Series of 2015) in which the improvements along Nissen Reservoir Drainageway, Lowell Boulevard to Tennyson Street were included.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Executive Director is authorized to execute the necessary agreements with the City and County of Broomfield for the design, acquisition of right-of-way, and construction of drainage and flood control improvements on Nissen Reservoir Drainageway, Lowell Boulevard to Tennyson Street.
2. The Executive Director is authorized to enter into an agreement(s) with qualified engineers, qualified contractors, and others as necessary for the design, acquisition of right-of-way, and construction of drainage and flood control improvements on Nissen Reservoir Drainageway, Lowell Boulevard to Tennyson Street.
3. The District's maximum contribution to the Nissen Reservoir Drainageway, Lowell Boulevard to Tennyson Street project, without prior approval of the Board, shall be \$260,000 plus interest earned on monies deposited in the project fund, which contribution shall be at least matched by the City and County of Broomfield.
4. Such approval for expenditure of District funds is contingent upon the City and County of Broomfield agreeing to regulate and control any defined floodplain in the Nissen Reservoir Drainageway, Lowell Boulevard to Tennyson Street project area in accordance with the National Flood Insurance Program Regulation as a minimum; agreeing to maintain the completed facilities in a manner acceptable to the District; granting the District access to the completed

improvements at all times; and agreeing not to make any changes to the improvements without the District's approval.

(SEAL)

THE URBAN DRAINAGE AND
FLOOD CONTROL DISTRICT

Date: _____

ATTEST:

Secretary

Chairperson

THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 45, SERIES OF 2016

(Authorization to Participate in Drainage and Flood Control Improvements on Nissen Reservoir Drainageway, Lowell Boulevard to Tennyson Street, City and County of Broomfield)

EXHIBIT A



THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 46, SERIES OF 2016
(Revision of Employee Policy Manual)

WHEREAS, the Board previously adopted the District Employee Policy Manual (Resolution No. 66, Series of 2015) which went into effect January 2016; and

WHEREAS, the Employee Policy Manual is a policy document that requires any changes be made through Board approval and authorized by resolution; and

WHEREAS, the Board now desires to revise the Employee Policy Manual to reflect edits made to the following section:

- Parental Leave (new addition)

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board hereby approves the addition of Parental Leave, under Family and Medical Leave (Page 6) as follows:
 Parental Leave
 UDFCD may grant paid leave up to eighty (80) hours per calendar year for Parental Leave due to the birth or adoption of a child. Employees eligible for parental leave must be a biological or adoptive parent. Following the paid parental leave, all available sick leave and earned annual leave can be used to supplement the additional time needed.
2. The Board hereby approves the modification of Parental Leave, fifth bullet, under Family and Medical Leave (Page 6) as follows:
 With the exception of Parental Leave, all available sick leave and earned vacation are used at the beginning of the leave of absence.

(SEAL)

THE URBAN DRAINAGE AND
FLOOD CONTROL DISTRICT

Date: _____

ATTEST:

Secretary

Chairperson

THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 47, SERIES OF 2016

(Recognition of Paul A. Hindman, Executive Director of the Urban Drainage and Flood Control District)

WHEREAS, Paul A. Hindman, Executive Director of the Urban Drainage and Flood Control District, retired on September 16, 2016, after completing 31 outstanding years of service to the District; and

WHEREAS, Mr. Hindman received his Bachelor of Science Degree in Agricultural Engineering from Colorado State University; obtained his Master's Degree in Business Management from the University of Colorado at Denver, and is a Professional Engineer licensed in the State of Colorado; and

WHEREAS, Paul A. Hindman began his esteemed career at the District on January 7, 1985, as a Project Engineer for the Maintenance Program; and

WHEREAS, Mr. Hindman was quickly recognized as a valuable addition to the District, and was therefore steadily promoted through the ranks from Project Engineer to Program Manager, to Executive Director in 2008; and

WHEREAS, during his 31-year tenure, Mr. Hindman's experience as a professional engineer has been invaluable to the Board and the District; and

WHEREAS, Mr. Hindman has made significant contributions to a number of professional organizations such as American Public Works Association (APWA), the Colorado County Officials & Employees Retirement Association (CCOERA), and the National Association of Flood & Stormwater Management Agencies (NAFSMA) during his career; and

WHEREAS, Mr. Hindman has earned the admiration and respect of his staff, colleagues, the Board of Directors, and the industry through his dedication, enthusiasm, professionalism, hard work, and sense of humor; and

WHEREAS, Mr. Hindman's legacy will forever be remembered through the numerous projects he has completed, including the Utah Park Redevelopment at Westerly Creek, the Storm Water Sewer Pipe Material Technical Memorandum, and the Sand Creek Park Drop Structure innovations, just to name a few; and

WHEREAS, Mr. Hindman's unwavering commitment to the District staff through leadership, policies, and procedures, has helped strengthen the culture and will continue to pave the way for the District, for many years to come.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Directors of the Urban Drainage and Flood Control District hereby recognizes the contributions that Paul Hindman has made to the District, and his profession, and thanks him for his 31 years of service.
2. The Board takes great pleasure in recognizing the significant professional achievements of Mr. Paul Hindman, and herewith expresses its sincere gratitude for the invaluable contributions he has made to the District.
3. The Board hereby extends its heartfelt thanks to Paul Hindman for his 31 years of peerless performance and dedicated public service.

(SEAL)

THE URBAN DRAINAGE AND
FLOOD CONTROL DISTRICT

Date: _____

ATTEST:

Secretary

Chairperson