



URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

BOARD OF DIRECTORS MEETING

Date: Thursday, October 13, 2016

Time: 12:30 pm

Catered Lunch – 12:00 pm

1. **Call to Order and Pledge of Allegiance – 12:30 pm**
2. **Introductions**
 - a. Visitors/Guests/Staff
3. **Roll Call – Determination of Quorum**
4. **Approval of September 15, 2016 Meeting Minutes** *(If there are no corrections “Minutes stand approved”, or with corrections “Minutes stand approved as corrected”)*
5. **Public Hearing**
 - a. 2017 Budget
6. **Consent Agenda** *(Consent items are considered routine and will be approved by one motion unless a request is made by a Board Member for removal for further discussion or explanation.)*
 - a. Review of Cash Disbursements
 - b. Certification of Tax Levy
(Resolution No. 48, Series of 2016)
 - c. Adoption of 2017 Budget
(Resolution No. 49, Series of 2016)
 - d. Appropriation of Funds for 2017
(Resolution No. 50, Series of 2016)
7. **Vote on Approval of the Consent Agenda** *(Motion and roll call vote required)*
8. **Executive Session – Personnel Matter – Interview of Three Candidates for the Executive Director [24-6-402(4)(f)(I) and (3.5) C.R.S.]**
 - a. Appointment of New Executive Director
(Resolution No. 51, Series of 2016)
9. **Announcements**
 - a. Next Regularly Scheduled Meeting: **Thursday, November 17, 2016**
10. **Adjournment**



**URBAN DRAINAGE AND FLOOD CONTROL DISTRICT
BOARD OF DIRECTORS**

September 15, 2016

MINUTES

Members Present:

Herb Atchison, Mayor, City of Westminster
Bruce Beckman, Mayor, City of Littleton
Joyce Downing, Mayor, City of Northglenn
Bob Fifer, Mayor Pro Tem, City of Arvada
Mark Hunter, Engineer
Joyce Jay, Mayor, City of Wheat Ridge
Paul Kashmann, Council Member, City/County of Denver
Paul López, Council Member, City/County of Denver
Dom Mares, Deputy Mayor, City/County of Denver
Adam Paul, Mayor, City of Lakewood
Dave Sellards, Engineer
Nancy Sharpe, Commissioner, Arapahoe County
Greg Stokes, Mayor Pro Tem, City/County of Broomfield
Libby Szabo, Commissioner, Jefferson County
Charles (Chaz) Tedesco, Commissioner, Adams County
C.J. Whelan, Mayor Pro Tem, City of Centennial
Heidi Williams, Mayor, City of Thornton
Mary Young, Mayor Pro Tem, City of Boulder

Members Absent:

Deb Gardner, Commissioner, Boulder County
Stacie Gilmore, Council Member, City/County of Denver
Renie Peterson, Mayor Pro Tem, City of Aurora
Jill Repella, Commissioner, Douglas County

UDFCD Staff Present:

Paul Hindman	Executive Director
Ed Krisor	Legal Counsel
David Bennetts	Manager, Design, Construction, and Maintenance
Darren Bradshaw	Construction Manager, Design, Construction, and Maintenance
Margaret Corkery	Senior Administrative Assistant
Amelia Deleon	Human Resources Manager
Matthew Denhard	Student Intern, Design, Construction, and Maintenance
Brian Fischer	Student Intern, Design, Construction, and Maintenance
Jeff Fisher	Senior Construction Manager, Design, Construction, and Maintenance
Elliott Gordon	Student Intern, Design, Construction, and Maintenance
Geanesia Hinton	Senior Administrative Assistant
Omer Karaketir	Student Intern, Master Planning
Devin Keener	Student Intern, Information Services and Flood Warning
Laura Kroeger	Assistant Program Manager, Design, Construction, and Maintenance
Joseph Labutka	Student Intern, Design, Construction, and Maintenance
Doron Levary	Student Intern, Floodplain Management
Monica Lovato-Ramirez	Student Intern, Design, Construction, and Maintenance
Ken MacKenzie	Program Manager, Master Planning
David Mallory	Program Manager, Floodplain Management
Steve Materkowski	Senior Construction Manager, Design, Construction, and Maintenance
Fernanda Oliveira	Student Intern, Design, Construction, and Maintenance
Wanda Salazar	Accountant
Terri Schafer	Finance and Accounting Manager
Derrick Schaeur	Information Systems Technician
David Skuodas	Project Manager, Design, Construction, and Maintenance

Jason Stawski	Construction Manager, Design, Construction, and Maintenance
Julissa Tiruchelvam	Receptionist
Joe Williams	Senior Construction Manager, Design, Construction, and Maintenance
Brik Zivkovich	Student Intern, Master Planning

Others Present:

None.

1. **Call to Order and Pledge of Allegiance – 1:00 p.m.**
Mayor Downing called the meeting to order at 1:04 p.m.
2. **Introductions**
 - a. **Visitors/Guests/Staff**
This being Mr. Hindman’s last Board Meeting, the entire District Staff was invited to have lunch with the Board and attend this month’s meeting. No additional visitors or guests were in attendance.
3. **Roll Call – Determination of Quorum**
Roll was called and a quorum was declared present.
4. **Approval of August 18, 2016 Meeting Minutes**
Mayor Downing asked if there were any corrections to the August 18, 2016 minutes. Hearing none, the minutes were approved as submitted.
5. **Consent Agenda** (*Consent items are considered routine and will be approved by one motion unless a request is made by a Board Member for removal for further discussion or explanation.*)

- a. **Review of Cash Disbursements**

Cash Disbursement list, dated August and September 2016, had been distributed to the Board for review. There being no further comments or questions, it was the consensus of the Board to include approval of the Cash Disbursements on the Consent Agenda.

- b. **Acceptance of Plum Creek Planning Study (Resolution No. 42 Series of 2016)**

Resolution No. 61 of 2014 authorized a major drainageway planning study for drainage issues along Plum Creek, West Plum Creek, and East Plum Creek within the District boundaries. The District partnered with Douglas County to fund the study. Enginuity Engineering Solutions was selected to perform the study.

The Plum Creek watershed is very large, with a total drainage area of 321 square miles originating at the Palmer Divide. The most damaging flood that has been recorded on Plum Creek occurred in June of 1965, producing an estimated peak flow of 150,000 cfs. The creek bed is extremely sandy and subject to lateral movement during even small storm events, resulting in a braided stream network.

The goals of the study were to evaluate and mitigate flood risk, identify strategic streambank stabilization opportunities, address environmental and public safety concerns, and provide a tool for the county to effectively guide future development in the watershed. Alternatives considered include:

- Improved crossing structures
- Floodplain management
- Ecological and habitat restoration
- Property acquisition of the right of way
- Stream stabilization and sediment transport
- Channel migration zone mitigation
- Vegetation management

The recommended plan is to preserve the channel migration zone to prevent new development in high risk areas and to stabilize the channel where the banks are actively eroding and encroaching on private property. The total cost of improvements recommended in the study is approximately \$60 million.

Resolution No. 42 accepts the report and recommends the improvements and practices in the report be used as a guide in future public works projects and in land development activities.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 42 on the Consent Agenda.

c. Additional Authorization to Participate in Drainage and Flood Control Improvements on Happy Canyon Creek at Interstate 25, Douglas County (Resolution No. 43, Series of 2016)

This is a joint project with Douglas County. Muller Engineering Company, Inc. designed the project under contract with the District. The drainage elements of the project include installation of channel bank and bed improvements. Easement and right-of-way acquisition is included in the project costs. The final design is now complete and the District and Douglas County desire to construct the improvements which will be managed by the District. Construction is anticipated in the Fall of 2017.

The District and Douglas County have identified \$1,500,000 in total project costs with the District's participation being \$750,000. The previous authorizations (Resolution No. 33, Series of 2013 and Resolution No. 38, Series of 2015) totaled \$365,000 to fund design and to partially fund acquisition of right-of-way and construction. It is anticipated that additional funds may be required for this project in the future.

Resolution No. 43 authorizes an additional \$385,000 of District funds from the Special Revenue Fund - Construction to at least be matched by Douglas County for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 43 on the Consent Agenda.

d. Authorization to Participate in Drainage and Flood Control Improvements on Lena Gulch – Tributary H at CDOT Infield Upstream of 6th Avenue, City of Golden, Jefferson County (Resolution No. 44, Series of 2016)

This is a joint project with the City of Golden and Jefferson County. The City of Golden and Jefferson County desire to design and construct improvements along Lena Gulch – Tributary H in Golden in accordance with the "Pleasantview Area Watershed Outfall Systems Planning – Preliminary Design," dated February 1999. The project includes improvements to enlarge the existing detention basin within the I-70/6th Avenue interchange infield to provide 22 Acre feet,ft of detention storage. 100-year flows will be reduced by 65 percent (450cfs to 160 cfs). As a result, enlarged crossings at 6th Avenue and downstream at Colfax Avenue will not be required. In addition, the risk of flooding downstream of Colfax Avenue within an often-flooded, unchannelized reach of Tributary H in Jefferson County will be reduced significantly.

The Colorado Department of Transportation (CDOT) originally rejected this solution; however, they now realize the water quality benefits of such a basin and are participating with the City of Golden by providing funding from their Permanent Water Quality (PWQ) Mitigation Pool Fund for design and construction.

CDOT currently holds the necessary easements and right-of-way for the project site. The District is administering the design with Muller Engineering Company. The District, the City of Golden and Jefferson County desire to construct the improvements which will be managed by the District. Construction is anticipated in 2017-2018. The District, City of Golden and Jefferson County have identified \$905,000 in initial project costs for the design and partial funding of construction with the District's participation being \$420,000 in 2016 funds. It is anticipated that additional funds may be required for this project in the future.

Resolution No. 44 authorizes \$420,000 of District funds from the Special Revenue Fund – Construction to at least be matched by the City of Golden and Jefferson County for the design and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 44 on the Consent Agenda.

e. Authorization to Participate in Drainage and Flood Control Improvements on Nissen Reservoir Drainageway, Lowell Boulevard to Tennyson Street, City and County of Broomfield (Resolution No. 45, Series of 2016)

This is a joint project with the City and County of Broomfield. The City and County of Broomfield desires to design, acquire right-of-way, and construct improvements along Nissen Reservoir Drainageway in accordance with the "City Park and 3207 Drainageways Outfall Systems Planning Study," dated June 2006. The project includes channel improvements, drop structures, and improvements to roadway crossings to safely convey the 100-year storm runoff. Easement and right-of-way acquisition will be included in the project costs. The District will be administering the design once a consulting engineering firm is selected. The District and the City and County of Broomfield desire to construct the improvements which will be managed by the District. Construction is anticipated in 2019.

The District and the City and County of Broomfield have identified \$520,000 in initial project costs for the design, right-of-way acquisition, and partial funding of construction with the District's participation being \$260,000 in 2016 funds. It is anticipated that additional funds may be required for this project in the future since the estimated total project cost is \$2,500,000. Resolution No. 45 authorizes \$260,000 of District funds from the Special Revenue Fund – Construction to at least be matched by the City and County of Broomfield for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

Mayor Atchison recommended that Mr. Dave Bennetts contact the City of Westminster City Engineer, Dave Downing, to discuss this project since it will have an impact on Westminster.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 45 on the Consent Agenda.

f. Revision of Employee Policy Manual (Resolution No. 46, Series of 2016)

The District Employee Policy Manual was adopted in January of 2016. Resolution No. 46 would revise the manual to grant District employees paid leave up to eighty (80) hours per calendar year for Parental Leave.

Mayor Herb Atchison asked if the District's Employee Policy Manual includes any guidance on addressing workplace violence concerning elected officials. Ms. Amelia Deleon, Human Resources Manager, confirmed that it currently does not. A recommendation was made for Mr. Ed Krisor and Ms. Deleon to develop a process that would address this concern.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 46 on the Consent Agenda.

g. Recognition of Paul A. Hindman, Executive Director of the Urban Drainage and Flood Control District (Resolution No. 47, Series of 2016)

This resolution is in recognition of Mr. Paul Hindman for his 31 years of dedicated service to the District. The Board of Directors expressed their thanks for his support and commitment and recognized that his contributions were vital to the success and growth of the District.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 47 on the Consent Agenda.

6. Vote on Approval of the Consent Agenda (Motion and roll call vote required)

It was the consensus of the Board that Resolutions No. 42, 43, 44, 45, 46 and 47, Series of 2016, and Review of Cash Disbursements dated August and September 2016 be placed on the Consent Agenda. Mayor Downing moved to adopt the Consent Agenda. Upon a roll call vote the motion was passed unanimously.

7. Reports/Discussion

a. 2017 Draft Budget

The Draft 2017 Budget was distributed to the Board a few days prior to the Board Meeting. Mr. Hindman provided a general outline of the financial model including how TABOR is calculated, assessed valuations, and TABOR refunds. Mr. Hindman asked that the Board review the budget and direct any questions to him.

The Board will be approving the Final 2017 Budget at the October Board Meeting. The Final 2017 Budget will be sent out to the Board in advance of the October Board Meeting.

8. Executive Session – Personnel Matter – Search for and Hiring of an Executive Director [24-6-402(4)(f)(I) and (3.5) C.R.S.]

It was moved by Mayor Downing to go into Executive Session at 1:48 p.m. to discuss the status of the search for and hiring of an Executive Director. The Executive Session concluded at 2:44 p.m.

Following the Executive Session, it was decided that the Board of Directors would like to hold interviews with the three finalists (Mr. Dave Bennetts, Mr. Ken MacKenzie, and Mrs. Laura Kroeger) at the October Board Meeting. The specifics around the meeting/interview format are to be determined and more information will be made available shortly.

9. Announcements

- a. The next regularly scheduled Board meeting will take place on Thursday, October 20, 2016.
[The Board meeting was later rescheduled to October 13, 2016.]

10. Adjournment

Mayor Downing adjourned the meeting at 2:44 p.m.

THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 48, SERIES OF 2016
(Certification of Tax Levy)

WHEREAS, authority for the Board of Directors to levy and cause to be collected taxes on and against all taxable property within the District by certifying to the body having authority to levy taxes within each county wherein the District has any territory, the rate so fixed with directions that such body having authority to levy taxes shall levy such taxes upon the assessed valuation of all taxable property within the District in addition to such other taxes as may be levied by such body as contained in 32-11-217(1)(c) (I) and (I.5) C.R.S.; and

WHEREAS, the net assessed valuation of the District of all taxable property subject to taxation for the year of 2016 is \$45,611,853,874 for all territories within the District, and the individual totals for each county wherein the District has territory are as follows:

ADAMS	\$ 5,212,522,380
ARAPAHOE	\$ 8,898,541,827
BOULDER	\$ 5,073,316,614
BROOMFIELD	\$ 1,226,025,394
DENVER	\$13,482,572,713
DOUGLAS	\$ 4,394,512,877
JEFFERSON	\$ 7,324,362,069

WHEREAS, authority for the Board of Directors to levy a rate not in excess of 1.0 mill for those portions of Adams, Arapahoe, Denver, Douglas, and Jefferson counties lying within the District is contained in 32-11-217(1)(c)(I) and 32-11-217(1)(c)(I.5) C.R.S., with the further provision that one-tenth of a mill shall be used for engineering and operations of the District; four-tenths of a mill shall be used for capital construction; four-tenths of a mill shall be used for maintenance; and one-tenth of a mill shall be used for the maintenance of and improvements on that portion of the South Platte River and its tributaries, which lie within the District; and

WHEREAS, authority for the Board of Directors to levy a rate not in excess of nine-tenths of a mill for that portion of Boulder County and the City and County of Broomfield lying within the District is contained in 32-11-217(1)(c)(I) C.R.S., with the further provision that one-tenth of a mill shall be used for engineering and operations of the District, four-tenths of a mill shall be used for capital construction, and four-tenths of a mill shall be used for maintenance and preservation of floodways and floodplains.

IN ADDITION:

WHEREAS, the District for the fiscal year 2017 (2016 taxes collected in 2017 hereinafter referred to as “fiscal year 2017”) has determined to levy 0.780 mill on all taxable property within the District in the counties of Adams, Arapahoe, Denver, Douglas, and Jefferson and levy 0.696 mill on all taxable property within the District in the County of Boulder and the City and County of Broomfield; and

WHEREAS, such levies will cause the revenues to the District for the fiscal year 2017 to exceed the limitations set forth in Section 20 of Article X of the Constitution of Colorado (The Taxpayers Bill of Rights) TABOR by approximately \$7,153,012; and

WHEREAS, the District has determined to comply with TABOR in regard to fiscal year 2017 by a temporary mill levy reduction in advance of the receipt of revenues in 2017 of 0.160 mill on all taxable property within the District in the counties of Adams, Arapahoe, Denver, Douglas, and Jefferson and by a temporary mill levy reduction in advance of the receipt of revenues in 2017 of 0.137 mill on all taxable property within the District in the County of Boulder and the City and County of Broomfield; and

WHEREAS, such temporary mill levy rate reductions in advance of the receipt of revenues in fiscal year 2017 will lower the receipt of revenues by the District to an amount that will not exceed the limitations set forth in TABOR.

NOW, THEREFORE, BE IT RESOLVED:

That the Board of Directors of the District does hereby adopt the following:

SECTION 1: In Adams, Arapahoe, Denver, Douglas, and Jefferson Counties the levy of taxes by the District shall be set at the net rate of 0.620 mill (see Exhibit A) on and against all taxable property within the District subject to taxation for the year 2017 after deducting the temporary mill levy reduction referred to above.

SECTION 2: In Boulder County and the City and County of Broomfield the levy of taxes by the District shall be set at the net rate of 0.559 mill (see Exhibit B) on and against all taxable property within the District subject to taxation for the year 2017 after deducting the temporary mill levy reduction referred to above.

SECTION 3: These levies shall be certified to the body having authority to levy taxes within each county wherein the District has any territory, to wit: the City Council of the City and County of Denver, the City Council of the City and County of Broomfield and the separate Boards of County Commissioners of Adams, Arapahoe, Boulder, Douglas, and Jefferson Counties.

SECTION 4: The person whom the Board of Directors authorizes to receive the funds collected by the separate counties within the District shall be the Executive Director.

(SEAL)

THE URBAN DRAINAGE AND
FLOOD CONTROL DISTRICT

Date: _____

ATTEST:

Secretary

Chairperson

THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 48, SERIES OF 2016
(Certification of Tax Levy)

Exhibit A

2017 Mill levy for Adams, Arapahoe, Denver, Douglas, and Jefferson Counties

	<u>Gross Levy</u>	<u>Temporary Mill Levy Reduction</u>	<u>Net Levy</u>
UDFCD (Parent) Levy	0.696	0.137	0.559
UDFCD/SPR Levy	0.084	0.023	0.061
Total	0.780	0.160	0.620

Net Levy is 0.620 mill

THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 48, SERIES OF 2016
(Certification of Tax Levy)

Exhibit B

2017 Mill levy for Boulder and Broomfield Counties

	<u>Gross Levy</u>	<u>Temporary Mill Levy Reduction</u>	<u>Net Levy</u>
UDFCD	0.696	0.137	0.559

Net Levy is 0.559 mill

THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 49, SERIES OF 2016
(Adoption of 2017 Budget)

WHEREAS, budgets for the following funds have been considered by the Board of Directors of the Urban Drainage and Flood Control District:

1. General Fund
2. Special Revenue Fund - Construction
3. Special Revenue Fund - Maintenance
4. Special Revenue Fund - South Platte River
5. Capital Projects Fund
6. Flood Emergency Contingency Fund

WHEREAS, the Board of Directors of the Urban Drainage and Flood Control District considers all unreserved fund balances as of January 1, 2017 and December 31, 2017 to be “reserves” for future operations or capital replacement as defined in Section 20 of Article X of the Constitution of the State of Colorado; and

WHEREAS, the District scheduled a public hearing for October 13, 2016, and published notice of same; and

WHEREAS, said hearing has been held as provided by law.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board of Directors of the Urban Drainage and Flood Control District approves and adopts the following budgets for Fiscal (calendar) Year 2017 as hereinafter set forth.

I. GENERAL FUND

A.	FUND BALANCE: 1/1/17	
1.	Restricted - Emergency Reserve	123,602
2.	Reserve for Future Operations	405,725
B.	REVENUE:	
1.	Taxes	3,815,000
2.	Manuals and Publications	500
3.	Seminars and Conferences	35,000
4.	Interest	7,000
5.	Miscellaneous	500
6.	Project Participation Refund	5,000
	Total Revenue	<u>3,863,000</u>
C.	OTHER FINANCING SOURCES AND OPERATING TRANSFERS:	
1.	Project Returns – Interest	2,500
2.	Transfers from Other Fund	<u>0</u>
	Total	2,500
D.	TOTAL FUNDS AVAILABLE:	4,271,225
E.	EXPENDITURES:	
1.	Salaries and Services	2,032,594
2.1	Floodplain Management Activities	435,000

2.2	Information Services and Flood Warning	285,000
3.	Drainage Master Plans	630,000
4.	Special Projects	415,000
5.	Office and Operating Costs	322,100
6.	Local Expenses and Travel	63,000
7.	Treasurer's Fees	54,595
8.	Other	16,250
9.	Emergency Reserve	4,004
10.	Transfer to Other Fund	0
	Total Expenditures	<u>4,257,543</u>

F.	FUND BALANCE: 12/31/17	
1.	Restricted - Emergency Reserve	127,606
2.	Reserve for Future Operations	13,682

II. SPECIAL REVENUE FUND - CONSTRUCTION

A.	FUND BALANCE: 1/1/17	
1.	Restricted - Emergency Reserve	357,446
2.	Reserve for Future Operations	1,183,013

B.	REVENUE:	
1.	Taxes	12,250,000
2.	Interest	15,000
3.	Other	0
4.	Project Participation Refund	90,000
	Total Revenues	<u>12,355,000</u>

C.	OTHER FINANCING SOURCES AND OPERATING TRANSFERS:	
1.	Project Returns - Interest	30,000
2.	Transfers from Other Funds	0
	Total	<u>30,000</u>

D.	TOTAL FUNDS AVAILABLE:	13,568,013
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E.	EXPENDITURES:	
1.	Salaries and Services	1,028,747
2.	Operating Costs	324,600
3.	Local Expenses and Auto, and Travel	40,000
4.	Construction	11,817,500
5.	MGR Replacement Fund	0
6.	Treasurer's Fees	164,250
7.	Contingencies	116,000
8.	Emergency Reserve	47,287
9.	Transfer to Other Funds	0
	Total Expenditures	<u>13,538,384</u>

F.	FUND BALANCE: 12/31/17	
1.	Restricted – Emergency Reserve	404,733
2.	Reserve for Future Operations	29,629

III. SPECIAL REVENUE FUND - MAINTENANCE

A.	FUND BALANCE: 1/1/17	
1.	Restricted - Emergency Reserve	359,840
2.	Reserve for Future Operations	212,288
B.	REVENUES:	
1.	Taxes	11,540,000
2.	Interest	45,000
3.	Other	1,000
4.	Project Participation Refund	5,000
	Total Revenues	<u>11,591,000</u>
C.	OTHER FINANCING SOURCES AND OPERATING TRANSFERS:	
1.	Project Returns - Interest	1,000
2.	Transfers from Other Funds	0
	Total	<u>1,000</u>
D.	TOTAL FUNDS AVAILABLE:	11,804,288
E.	EXPENDITURES:	
1.	Salaries and Services	1,203,431
2.	Operating Costs	365,000
3.	Local Expenses and Auto, and Travel	46,000
4.	Maintenance Service	9,325,000
5.	Small Project Participation	0
6.	Flood Warning	600,000
7.	Treasurer's Fees	155,020
8.	Contingency	111,000
9.	Emergency Reserve	-5,676
10.	Transfer to Other Funds	0
	Total Expenditures	<u>11,799,775</u>
F.	FUND BALANCE: 12/31/17	
1.	Restricted - Emergency Reserve	354,164
2.	Reserve for Future Operations	4,513

IV. SPECIAL REVENUE FUND - SOUTH PLATTE RIVER

A.	FUND BALANCE: 1/1/17	
1.	Restricted - Emergency Reserve	78,641
2.	Reserve for Future Operations	203,914
B.	REVENUE:	
1.	Taxes	2,570,000
2.	Interest	6,500
3.	Participation	0
4.	Project Participation Refund	0
5.	Other	0
	Total Revenues	<u>2,576,500</u>
C.	OTHER FINANCIAL SOURCES AND OPERATIONAL TRANSFERS:	
1.	Project Returns - Interest	0
2.	Transfer from Other Funds	0

Total	0
D. TOTAL FUNDS AVAILABLE:	2,780,414
E. EXPENDITURES:	
1. Salaries and Services	386,955
2. Operating Costs	85,000
3. Local Expenses and Travel	9,428
4. Maintenance and Construction Service	2,240,000
5. Property Owner Coop Projects	0
6. Treasurer's Fees	38,410
7. Other	8,250
8. Emergency Reserve	4,401
9. Transfer to Other Funds	0
Total Expenditures	2,772,444
F. FUND BALANCE: 12/31/17	
1. Restricted - Emergency Reserve	83,041
2. Reserve for Future Operations	7,970

VI. FLOOD EMERGENCY CONTINGENCY FUND

A. FUND BALANCE: 1/1/17	
1. Reserved for Future Operations	400,000
B. OTHER FINANCIAL SOURCES AND OPERATIONAL TRANSFERS: Transfers from Other Funds	100,000
C. TOTAL FUNDS AVAILABLE:	500,000
D. EXPENDITURES:	
1. Emergency Projects	500,000
E. FUND BALANCE: 12/31/17	
1. Reserve for Future Operation	0

(SEAL)

THE URBAN DRAINAGE AND
FLOOD CONTROL DISTRICT

Date: _____

ATTEST:

Secretary

Chairperson

THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 50, SERIES OF 2016
(Appropriation of Funds for 2017)

WHEREAS, the Board has duly adopted a budget for the fiscal (calendar) year of 2017 based on 2016 property tax revenues received in 2017 (hereinafter referred to as “fiscal year 2017”) as provided by law; and

WHEREAS, the Statutes of the State of Colorado require that a resolution appropriating 2016 property tax revenue funds for use in fiscal (calendar) year 2017 be adopted prior to making expenditures; and

WHEREAS, the Board of Directors of the Urban Drainage and Flood Control District considers all unreserved fund balances as of January 1, 2017 and December 31, 2017 to be “reserves” for future operations or capital replacement as defined in Section 20 of Article X of the Constitution of the State of Colorado.

NOW, THEREFORE, BE IT RESOLVED THAT:

The following sums of money are hereby appropriated as of this date, October 13, 2016, to the uses and purposes hereinafter indicated for the operation of the Urban Drainage and Flood Control District during the Fiscal (calendar) Year 2017.

I. GENERAL FUND		
A.	FUND BALANCE: 1/1/17	
	1. Restricted - Emergency Reserve	123,602
	2. Reserve for Future Operations	405,725
B.	REVENUE:	
	1. Taxes	3,815,000
	2. Manuals and Publications	500
	3. Seminars and Conferences	35,000
	4. Interest	7,000
	5. Miscellaneous	500
	6. Project Participation Refund	5,000
	Total Revenue	<u>3,863,000</u>
C.	OTHER FINANCING SOURCES AND OPERATING TRANSFERS:	
	1. Project Returns – Interest	2,500
	2. Transfers from Other Fund	0
	Total	<u>2,500</u>
D.	TOTAL FUNDS AVAILABLE:	4,271,225
E.	EXPENDITURES:	
	1. Salaries and Services	2,032,594
	2.1 Floodplain Management Activities	435,000
	2.2 Information Services and Flood Warning	285,000
	3. Drainage Master Plans	630,000
	4. Special Projects	415,000
	5. Office and Operating Costs	322,100
	6. Local Expenses and Travel	63,000
	7. Treasurer's Fees	54,595

8.	Other	16,250
9.	Emergency Reserve	4,004
10.	Transfer to Other Fund	0
	Total Expenditures	<u>4,257,543</u>

F.	FUND BALANCE: 12/31/17	
1.	Restricted - Emergency Reserve	127,606
2.	Reserve for Future Operations	13,682

II. SPECIAL REVENUE FUND - CONSTRUCTION

A.	FUND BALANCE: 1/1/17	
1.	Restricted - Emergency Reserve	357,446
2.	Reserve for Future Operations	1,183,013

B.	REVENUE:	
1.	Taxes	12,250,000
2.	Interest	15,000
3.	Other	0
4.	Project Participation Refund	90,000
	Total Revenues	<u>12,355,000</u>

C.	OTHER FINANCING SOURCES AND OPERATING TRANSFERS:	
1.	Project Returns - Interest	30,000
2.	Transfers from Other Funds	0
	Total	<u>30,000</u>

D.	TOTAL FUNDS AVAILABLE:	13,568,013
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E.	EXPENDITURES:	
1.	Salaries and Services	1,028,747
2.	Operating Costs	324,600
3.	Local Expenses and Auto, and Travel	40,000
4.	Construction	11,817,500
5.	MGR Replacement Fund	0
6.	Treasurer's Fees	164,250
7.	Contingencies	116,000
8.	Emergency Reserve	47,287
9.	Transfer to Other Funds	0
	Total Expenditures	<u>13,538,384</u>

F.	FUND BALANCE: 12/31/17	
1.	Restricted – Emergency Reserve	404,733
2.	Reserve for Future Operations	29,629

III. SPECIAL REVENUE FUND - MAINTENANCE

A.	FUND BALANCE: 1/1/17	
1.	Restricted - Emergency Reserve	359,840
2.	Reserve for Future Operations	212,288

B.	REVENUES:	
1.	Taxes	11,540,000

2.	Interest	45,000
3.	Other	1,000
4.	Project Participation Refund	5,000
	Total Revenues	<u>11,591,000</u>
C. OTHER FINANCING SOURCES AND OPERATING TRANSFERS:		
1.	Project Returns - Interest	1,000
2.	Transfers from Other Funds	0
	Total	<u>1,000</u>
D.	TOTAL FUNDS AVAILABLE:	11,804,288
E. EXPENDITURES:		
1.	Salaries and Services	1,203,431
2.	Operating Costs	365,000
3.	Local Expenses and Auto, and Travel	46,000
4.	Maintenance Service	9,325,000
5.	Small Project Participation	0
6.	Flood Warning	600,000
7.	Treasurer's Fees	155,020
8.	Contingency	111,000
9.	Emergency Reserve	-5,676
10.	Transfer to Other Funds	0
	Total Expenditures	<u>11,799,775</u>
F. FUND BALANCE: 12/31/17		
1.	Restricted - Emergency Reserve	354,164
2.	Reserve for Future Operations	4,513

IV. SPECIAL REVENUE FUND - SOUTH PLATTE RIVER

A. FUND BALANCE: 1/1/17		
1.	Restricted - Emergency Reserve	78,641
2.	Reserve for Future Operations	203,914
B. REVENUE:		
1.	Taxes	2,570,000
2.	Interest	6,500
3.	Participation	0
4.	Project Participation Refund	0
5.	Other	0
	Total Revenues	<u>2,576,500</u>
C. OTHER FINANCIAL SOURCES AND OPERATIONAL TRANSFERS:		
1.	Project Returns - Interest	0
2.	Transfer from Other Funds	0
	Total	<u>0</u>
D.	TOTAL FUNDS AVAILABLE:	2,780,414
E. EXPENDITURES:		
1.	Salaries and Services	386,955
2.	Operating Costs	85,000

3.	Local Expenses and Travel	9,428
4.	Maintenance and Construction Service	2,240,000
5.	Property Owner Coop Projects	0
6.	Treasurer's Fees	38,410
7.	Other	8,250
8.	Emergency Reserve	4,401
9.	Transfer to Other Funds	0
	Total Expenditures	<u>2,772,444</u>

F.	FUND BALANCE: 12/31/17	
1.	Restricted - Emergency Reserve	83,041
2.	Reserve for Future Operations	7,970

VI. FLOOD EMERGENCY CONTINGENCY FUND

A.	FUND BALANCE: 1/1/17	
1.	Reserved for Future Operations	400,000
B.	OTHER FINANCIAL SOURCES AND OPERATIONAL TRANSFERS: Transfers from Other Funds	100,000
C.	TOTAL FUNDS AVAILABLE:	500,000
D.	EXPENDITURES:	
1.	Emergency Projects	500,000
E.	FUND BALANCE: 12/31/17	
1.	Reserve for Future Operation	0

(SEAL)

THE URBAN DRAINAGE AND
FLOOD CONTROL DISTRICT

Date: _____

ATTEST:

Secretary

Chairperson

THE URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

RESOLUTION NO. 51, SERIES OF 2016 (Employment of New Executive Director)

WHEREAS, Paul A. Hindman retired as Executive Director of the Urban Drainage and Flood Control District effective, Friday, September 16, 2016; and

WHEREAS, the Board appointed an Executive Search Committee consisting of the Executive Committee to assist in the search for a new Executive Director; and

WHEREAS, the Board authorized the hiring of a firm to provide search support and to assist the District in the hiring of a new Executive Director (Resolution No. 29, Series of 2016); and

WHEREAS, the Executive Search Committee selected CPS HR Consulting as the firm of choice for assisting in the search and filling of the Executive Director position; and

WHEREAS, the Executive Search Committee worked with CPS HR Consulting to establish job search goals for the new Executive Director including a job profile, deadline for applications, requirements for applicants, selection procedures and a time frame for the hiring process; and

WHEREAS, in addition to the District website, the Executive Director's position was advertised in the following websites: National Association of Flood and Stormwater Management Agencies (NAFSMA), Colorado Association of Stormwater and Floodplain Managers (CASFM), Special District Association of Colorado (SDA), Colorado Municipal League (CML), and American Society of Civil Engineers (ASCE); and

WHEREAS, as a result of the advertisements, numerous applications were received and considered by CPS HR Consulting who recommended further consideration by the Executive Search Committee of five (5) applicants; and

WHEREAS, the Executive Search Committee reviewed the applications and selected seven (7) candidates; two external applicants (one who later withdrew from consideration) and five internal applicants, to be interviewed by the Committee; and

WHEREAS, after in-depth interviews of the six (6) applicants on September 07 and 09, 2016, it was the consensus of the Executive Search Committee to recommend three (3) finalists for Board consideration; and

WHEREAS, at the September 15, 2016 Board Meeting, the Board decided to interview the three finalists at the October board meeting; and

WHEREAS, after the interviews conducted by Board of Directors on October 13, 2016, it was the unanimous consensus of the Board (including the Executive Search Committee) that the best applicant for the position of the Executive Director is _____; and

WHEREAS, public notice of the finalists for the position of Executive Director was posted for fourteen days (September 27 through October 12) pursuant to 24-6-402(3.5) C.R.S.; and

WHEREAS, the Board authorizes the Executive Committee, due to their involvement in the search for a new Executive Director, to negotiate the final details with _____ in regard to salary and benefits in his/her new position as Executive Director, within parameters established by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. _____ be offered employment as the new Executive Director of the District, effective Thursday, October 13, 2016. Such employment will be at will.
2. The Executive Committee is authorized to negotiate the financial details of _____ employment within the parameters established by the Board and to report back to the Board at its November 2016 monthly meeting, the results of the negotiations with _____.

(SEAL)

THE URBAN DRAINAGE AND
FLOOD CONTROL DISTRICT

Date: _____

ATTEST:

Secretary

Chairperson